

**BUDGET & PERFORMANCE PANEL WORK PROGRAMME 2015/2016**

<b>Matter for consideration</b>	<b>Officer responsible/ External</b>	<b>Expected date of meeting</b>
Compliments and Complaints Half Yearly Report. To form part of the Corporate Performance Monitoring Report.	Chief Officer (Environment)	September 2015 (Twice yearly thereafter)
Financial Monitoring	Chief Officer (Resources)	(1) Quarter 1 – September 2015. (2) Quarter 2 – November 2015. (3) Quarter 3 – February 2016
Corporate Performance Monitoring	Chief Officer (Governance)	(1) Quarter 1 – September 2015 (2) Quarter 2 – November 2015 (3) Quarter 3 – February 2016
Annual Stakeholders Meeting	Chief Officer (Resources) Chief Officer (Governance)	January 2016
Treasury Management Strategy	Chief Officer (Resources)	February 2016
Voluntary, Community and Faith Sector (VCFS) – Review of Activity/ Support of the Citizens Advice Bureau	Chief Officer (Governance)	February 2016
ICT – Bring your own Device	Chief Officer (Resources)	February 2016
Budget Overspends/Variance	Chief Officer (Resources)	As required
Arts Commissioning Framework	Chief Officer (Regeneration and Planning)	At the appropriate time (anticipated April 2017).
Procurement Strategy	Chief Officer (Resources)	Prior to the updated Strategy being presented to Cabinet.

**Invitations to Cabinet Members**

<b>Cabinet Member and area of responsibility</b>	<b>Issue</b>	<b>Expected date of meeting</b>
Councillor Blamire, Leader of the Council	Corporate Performance Monitoring	Various – as set out in the Work Programme Report
All Members of Cabinet	Various. Invitations to be extended to Cabinet Members to coincide with issues relevant to their respective portfolios.	Various

**Briefing Notes**

<b>Matter Consideration</b>	<b>for</b>	<b>Date Requested</b>	<b>Officer Responsible</b>	<b>Date Circulated</b>
Empty Homes		Discussed at previous meeting see report and circulated prior to the meeting at the request of the Chairman.	--	13.08.2015
E- Billing (Business rates and Council Tax Collection)		10.08.2015	CO(Resources)	To be circulated in September